

CHARGE TO THE 17TH CHARTER REVIEW COMMISSION				SOURCE (PLEASE SEE CHARGE OR SUBMISSION FOR FURTHER INFORMATION)
No.	CHARTER SECTION	SUBJECT - GENERALLY	DESCRIPTION	
1	C3-10-11	Board of Representatives	Fix conflict of rules of the Board and the Charter regarding organizational meeting; first Monday; December 1	Charge §1.a & Jay Sandek submission 12/5/11
2	C2-10-4	Board of Representatives	Board meeting date; First Monday of the month; change only by resolution; add exception to change in an even of legal or religious holiday to meet on Tuesday or Monday without Resolution	Charge §1.b
3		Board of Representatives	Clarify what happens to items on the Board of Reps agenda at the end of a term; should these items be reintroduced by the next administration or do they carry over to the next term?	Charge §22
4	C2-10-4	Board of Representatives	Currently Board must meet every month; permit Board by resolution to opt for a month without meeting	Charge §1.c
5		Board of Representatives	Limit the use of caucuses	Kathleen Murphy submission 11/21/11
6	C2-10-13 and C2-10-14	Ordinance/Mayor/Bd of Reps	Make clear that Mayor must return an ordinance within 10 days after receiving it	Charge §2.a
6a	C2-10-14	Ordinance/Mayor/Bd of Reps	Clarify what happens if Mayor absent from City for more than 10 days	Jay Sandek submission 12/5/11
7	C2-10-13 and C2-10-14	Ordinance/Mayor/Bd of Reps	Clarify this section: whether the days are business or calendar days; clarify the timing of C2-10-14 (10 day return but 20 days after passage to become effective - what if it takes more than 20 days to provide to the Mayor)	Charge §2.b
8	C2-10-13 and C2-10-14	Ordinance/Mayor/Bd of Reps	Specify the actual number of days Board has to present ordinance to Mayor	Charge §2.c
9	C6-00-2;C6-00-4	Boards and Commissions	Clarify expiration dates; December first of final year of term; or "three year terms" from appointed date	Charge §3.a
10	C6-00-4	Boards and Commissions	Presently a member stays on board or commission until a successor is approved; Should require no one to serve and becomes a vacant spot on a Board or Commission 6 months after expiration of term	Charge §3.b

CHARGE TO THE 17TH CHARTER REVIEW COMMISSION				SOURCE (PLEASE SEE CHARGE OR SUBMISSION FOR FURTHER INFORMATION)
No.	CHARTER SECTION	SUBJECT - GENERALLY	DESCRIPTION	
11	C6-00-3	Boards and Commissions	Raise the bar for member qualifications and selection; depoliticize the appointment process; ensure that needed skills or experience are considered in key Board appointments	Fred Flynn submission 11/16/11
11a	C6-00-1	Boards and Commissions	Have nominees for boards and commissions go through Human Resources Department rather than political parties, then Mayor and then Board of Representatives	Gail Okun submission 12/6/11
12	C5-10-1	City Directors/Director of Economic Development	Add Director of Economic Development as a cabinet position reporting to the Mayor	Fred Flynn submission 11/16/11
13	C5-10-1	City Directors/Director of Human Resources	Add Director of Human Resources position reporting directly to the Mayor	Kathleen Murphy submission 11/21/11
14	C5-10-2	City Directors/Interim or Acting	Board of Representatives approval All City Directors; The board only approves interim directors if they are to serve more than 120 days: Change to require the Board of Representatives to approve any "acting" or "interim" Director	Charge §4
15	C5-40-1	City Directors/Director of Public Safety Position	Consider whether the Director of Public Safety position should be a cabinet, contract or civil service position and whether any specific background should be required for this position. Currently there are none. Any changes would be added to C5-40-1.	Charge §17.b
16	C5-20-1, et seq	City Directors/Director of Legal Affairs	Consider Whether the Director of Legal Affairs position should be full time or contract position. Currently this is a part-time position. Any changes should be added to C5-20-1, et seq.	Charge §17.c
16a	C5-20-3	City Directors/Director of Legal Affairs	Clarify that Corporation Counsel does not have to personally appear in all actions	Jay Sandek submission 12/5/11

CHARGE TO THE 17TH CHARTER REVIEW COMMISSION				SOURCE (PLEASE SEE CHARGE OR SUBMISSION FOR FURTHER INFORMATION)
No.	CHARTER SECTION	SUBJECT - GENERALLY	DESCRIPTION	
17	C-5-50-1, et seq	City Directors/Director of Administration	Consider having the Director of Administration also report to the Fiscal Committee of the Board of Representatives. This would be added to C5-50-1-, et seq.	Charge §24
18	C5-50-1	City Directors/Director of Administration	Delete economic development function (connected with recommendation to make Director of Economic Development a cabinet position) Position is currently created in the Code, Chapter 40	Fred Flynn submission 11/16/11
19	C5-50-1	City Directors/Director of Administration	Add risk management function	Fred Flynn submission 11/16/11
20	C5-50-2	City Directors/Director of Administration	Have internal audit function report to either Director of Administration or to Controller (see also Kathleen Murphy 11/21/11 submission)	Fred Flynn submission 11/16/11
21	C5-50-1, et seq.	City Directors/Director of Administration/Controller	Have Controller report directly to Director of Administration (Controller under Director of Administration under Chapter 40 of the Code)	Kathleen Murphy submission 11/21/11
22	C5-30-2	City Directors/Director of Operations/WPCA	Review the responsibilities of the Director of Operations in relation to the Water Pollution Control Authority and determine if modifications need to be made.	Supplemental Charge §4
23	C5-30-2	City Directors/Director of Operations/WPCA	Determine if WPCA is a City agency or an independent/self-sufficient entity	Fred Flynn submission 11/16/11; Michael Larobina submission 11/16/11
25	C6-160-1	Commissions/Boards (possible elimination or merge)	The Mayor's Governance Task Force of the recommended eliminating various commissions including the Abolishment of Water Pollution Control Commission (recommended by Operations Committee at meeting on 7/11/11)	Charge §5

CHARGE TO THE 17TH CHARTER REVIEW COMMISSION				SOURCE (PLEASE SEE CHARGE OR SUBMISSION FOR FURTHER INFORMATION)
No.	CHARTER SECTION	SUBJECT - GENERALLY	DESCRIPTION	
25a	C6-160-6	Commissions/Boards (possible elimination or merge)	Eliminate provision re: elimination by Superseding Ordinance as WPCC no longer exists	Rich Roseman submission 12/6/11
26	C6-150-1-, C6-150-2	Commissions/Boards (possible elimination or merge)	The Mayor's Governance Task Force of the recommended eliminating various commissions including the merger of the Personnel Appeals Board and the Personnel Commission (recommended by Personnel Committee 7/11/11)	Charge §5
27	C6-70-2	Commissions/Boards (possible elimination or merge)	The Mayor's Governance Task Force of the recommended eliminating various commissions including the elimination of the Municipal Building Board of Appeals (Recommended by Operations Committee at meeting on 8/1/2011)	Charge §5
28		Election	Consider limiting the ability of elected officials to serve on more than one Elective Board at the same time. (Board of Representatives, Board of Finance and the Board of Education)	Charge §6
29	C1-70-3	Election	Consider increase of term for City Constables from 2 to 4 years	Charge §7
32		Election	Consider the possibility of term limits	Charge §25; See Mayor Pavia submission 11/16/11 in opposition to term limits other than for Mayor
33		Election	Consider the possibility of term limits for the Mayor only	Mayor Pavia submission 11/17/11
34	C1-80-1	Election	Reduce size of Board of Representatives to 20	Fred Flynn submission 11/16/11; Vin Connor submission 11/21/11
35	C1-70-3	Election	Consider staggering terms of members of the Board of Representatives	Mayor Pavia submission 11/17/11

CHARGE TO THE 17TH CHARTER REVIEW COMMISSION				SOURCE (PLEASE SEE CHARGE OR SUBMISSION FOR FURTHER INFORMATION)
No.	CHARTER SECTION	SUBJECT - GENERALLY	DESCRIPTION	
35a	C1-70-3	Election	Consider reducing term of office for members of Board of Representatives to 2 years beginning in 2013	Michael Jachimczyk submission 12/5/11
35b	C1-70-1	Election	Clarify use of the word "meeting"	Jay Sandek submission 12/5/11
59a	C2-10-1(12) & C6-20-9	Board of Finance/Board of Representatives	Board of Representatives has power to conduct investigations and Board of Finance has power to investigate financial requests. Consider taking investigative powers from elected officials to give to independent investigatory authority	Jay Sandek submission 12/5/11
82	C1-40-5	Charter Review	Clarify the timing of Charter Review	Charge §14
83	C1-40-5	Charter Review	Change mandatory Charter Review to every 5 years	Fred Flynn submission 11/16/11
84	C2-10-2, C5-20-3	Counsel/Board of Reps	Clarify and Consider expanding the ability of the Board of Representatives to retain counsel	Charge §14
85		Counsel/Board and Commission	All Boards and Commission should have authority to engage outside counsel in its sole judgement	Kathleen Murphy submission 11/21/11
86	C3-10-2	Appointments	Consider whether appointments of Special Assistants by the Mayor should be approved by the Board of Representatives	Charge §17.a
87	C5-20-7	City Departments	Consider whether the Personnel Department should remain under the Legal Department	Charge §18.a
88	C5-30-1, et seq	City Departments	Consider whether land use functions should be under the Operations Department C5-30-1, et seq	Charge §18.b
89	C5-30-5	City Departments	Consider whether Parks and Recreation functions should be separate divisions in C5-30-5	Charge §18.c; Tim McGuinness submission 11/16/11
90	C5-30-5	City Departments	Add "maintenance and operation of Terry Connors Ice Rink under the jurisdiction of the Parks and Recreation Commission" to Parks and Recreation Functions	Tim McGuinness submission 11/16/11

CHARGE TO THE 17TH CHARTER REVIEW COMMISSION				SOURCE (PLEASE SEE CHARGE OR SUBMISSION FOR FURTHER INFORMATION)
No.	CHARTER SECTION	SUBJECT - GENERALLY	DESCRIPTION	
91		City Departments	Create an Office of Planning and Development to encompass the Planning Board, the Zoning Board, , the Environmental Protection Board, the Zoning Board of Appeals, Zoning Enforcement, Economic Development Office and Commnunity Development Office. Retain Building Department within Office of Operations. One Cabinet level position, the Director of Plannign and Development, would oversee all planning and development functions for the City.	Mayor Pavia submission 11/17/11
96	C3-10-12	Contracts/Bd of Reps vs. Mayor	Consider whether there should there be a procedure in place for a situation in which the Board of Representatives approves a contract but the Mayor fails to execute the contract.	Charge §20
101	C5-30-4	Chief Building Official	Clarify who the Chief Building Official shall report to.	Supplemental Charge §2
102	C5-20-3	Legal Representation	Clarify the scope of legal representation for elected and apointed officials; it states Corporation Counsel is the legal officer for the City and its officials	Supplemental Charge §3
103		Legal Representation	In case of conflict of interest (two or more parties) provide mechanism for legal representation for each party	Charge §23a
104	C5-20-3	Legal Representation	Require selection of Corporation Counsel through RFP process with all elective boards and the Mayor represented on the selection committee	Kathleen Murphy submission 11/21/11
105	C5-40-1 et seq.; Sec. C6-100-2C; and C5-30-8.	Environmental Protection Function	Clarify who's responsible for oversight of issues related to environmental contamination and public health among the office of Public Safety, Health and Welfare, the Health Commision and/or the Office of Operations	Supplemental Charge §5
106	C5-30-8	Environmental Protection Function	Entitled Environmental Protection Function and it is currently an empty section	Charge §24a
107	C6-00-2 or C6-30-1 et seq	Planning Board	Consider amending provisions regarding Planning Board membership to require at least one member who is qualified in financial planning and capital debt management and at least one member who is qualified in sustainable urban planning	Supplemental Charge §6

CHARGE TO THE 17TH CHARTER REVIEW COMMISSION				SOURCE (PLEASE SEE CHARGE OR SUBMISSION FOR FURTHER INFORMATION)
No.	CHARTER SECTION	SUBJECT - GENERALLY	DESCRIPTION	
112g	C3-10-8	Mayor's authority	Check whether Mayor's ability to take acknowledgement of deeds and other instruments is consistent with State law	Jay Sandek submission 12/5/11
112h	C3-10-14	Mayor's authority	Consider whether penalty for hindering Mayor should be in the Charter rather than an ordinance	Rich Roseman submission 12/6/11
113	C3-10-13	Annual Report	Clarify the purpose of the annual report, recommended content and intended audience	Fred Flynn submission 11/16/11
114		Easements	Add provision to require Board of Representatives approval prior to the City entering in to an easement	Michael Larobina submission 11/16/11
115		Elective Boards	Prohibit Board of Finance and Board of Education from may not discuss items in caucus	Kathleen Murphy submission 11/21/11
116		Air Quality	The City needs a department to focus on air quality issues	Lyda Ruijter presentation 11/21/11
117	C5-30-4	Transportation	Consider whether transportation section of Charter should be reviewed	Charge §23
117a	C1-90-1	Removal of Elective Officers	Clarify who prosecutes the impeachment proceedings	Jay Sandek submission 12/5/11
118		Other	Consider any minor technical changes and corrections to the Charter submitted separately to the Charter Revision Commission by the Board of Reps and/or the Department of Legal Affairs	Charge §26a