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Winifred Hamilton, Ph.D., Interim Superintendent of Schools

March 6, 2012

To: Winifred Hamilton, Ph.D., Interim Superintendent of Schools 

From: Hugh Murphy, Executive Director of Finance 

Re: Follow-up with Charter Commission; Capital Projects less than \$1,000,000

At a recent meeting with the Charter Commission, we spoke about the potential to improve efficiency (and speed up project completion) by allowing the Board of Education to administer capital projects less than \$1,000,000. At the end of the meeting Bud Grebey and Jay Sandak asked us to produce suggested language to effect this change. With the assistance of Tom Mooney from Shipman and Goodwin we have drafted language to change the charter and make this happen. The attached document should be sent to the Charter Commission by March 6, 2012 so they can discuss it and vote on it.

Att:

Sec. C5-30-2. - Public Works Functions.

The Director of Operations shall be responsible for overseeing the following public works functions of the Office of Operations:

- (1) The administration, supervision and discipline of the Department and all of the property, apparatus and equipment thereof;
- (2) All work performed under any contract of the City, including erection of school buildings and additions thereto, *excepting capital projects of less than one million dollars (\$1,000,000) of the Board of Education, which shall be overseen by the Board of Education and its Superintendent*;
- (3) Clients referred to the Director of Operations for work assignments;
- (4) All work relief or grant-in-aid projects which may be undertaken independently of or in cooperation with the Federal, State, or any local government;
- (5) Preparing and filing a copy periodically updating a water pollution control plan for the City and filing a copy of any periodic update of such plan with the State Commissioner of Environmental Protection;
- (6) The issuance of building permits and certificates of occupancy under the State Building Code, State Demolition Code, and the Fire Safety Code of the General Statutes as amended;
- (7) The maintenance of bridges, the operation, maintenance and use of storm sewers, the removal and disposition of street sweepings, the maintenance and inspection of all highways and sidewalks, and the maintenance of all public cemeteries;
- (8) The maintenance and service of all municipal buildings, except the schools;
- (9) The liquid waste and the solid waste collection systems;
- (10) The disposition and treatment of all collected wastes;
- (11) The operation, maintenance and use of incinerators, sanitary sewers and treatment plants, and all other facilities, plants and equipment for the collection, disposition and treatment of solid and liquid wastes;
- (12) All regulations over the discharge of materials into the sewer system, including but not limited to, industrial wastes;
- (13) The operation and maintenance of the hurricane barrier;
- (14) The inspection and supervision of the erection, construction and alteration of buildings, and other structures, and of electric wiring and plumbing;

- (15) The establishment of street grades and construction specifications;
- (16) The supervision of all construction by the municipal government, including the erection of school buildings and additions thereto, *excepting capital projects of less than one million dollars (\$1,000,000) of the Board of Education, which shall be overseen by the Board of Education and its Superintendent*;
- (17) The issuance of permits for excavations in streets, and the determination of charges and bonds to be posted for the payment thereof;
- (18) The construction, repair and alteration of sewer systems and incinerators;
- (19) The approval of proper plans for and the supervision of the location in or under streets and public places and elsewhere of gas and electrical conduits, line equipment and appliances, whether of the City or of any public utility company, subject to the provisions of Section C6-30-3;
- (20) The planning, laying out and supervision of the lighting of streets and public places, subject to the provisions of Section C6-30-3.

No public work performed pursuant to contract shall be accepted until the Director of Operations has certified that the terms of the contract have been fulfilled and that such work has been performed in a satisfactory manner with the materials specified. After completion of any such work, the Director shall file a report with the Director of Administration within ten (10) days.